

Schemes and Syllabi for Screening/Professional Tests and Reference for Preparation

English		Quantitative	Punjab Education Foundation Rules & Regulations & Estacode	Professional/Post/ Qualification Related Questions	General Ability	Computer	Total Marks
Essay Writing	English Grammar and Composition	Basic Arithmetic; Ratios, Algebra, Percentages, and Arithmetic Means & Analytical Skills	PEF Rules & Regulations Book, & Estacode	Relevant Experience/Relevant Master	General Knowledge, Current Affairs	Microsoft Office Suite, internet search, and email	100
Subjective (15 Marks)		Objective (85 Marks)					
<p>Candidates would be required to write an essay in English of about 400-500 words.</p> <p>The topics may include issues related to Education Sector Challenges and Solutions, Public Private Partnership (PPP) Model efficacy for Education, General Knowledge, Current affairs, Management etc</p>	<p>Questions relating to correct usage of tense/sentence structure, prepositions, verbs/form of verbs, synonyms, antonyms, precis, paragraphing etc.</p>	<p>a. Basic Arithmetic's, Geometry; problems relating to averages, ratios, percentages, geometric figures; areas of figures etc.</p> <p>b. Quantitative reasoning and problem solving.</p>	<p>a. PEF Rules & Regulations Knowledge,</p> <p>b. PPRA Rules 2014,</p> <p>c. Financial Discipline,</p> <p>d. Educational Policies of School Education Department Policies,</p> <p>e. National Curriculum</p> <p>f. Estacode</p>	<p>a. National Educational Policy.</p> <p>b. Foundational Literacy and Numeracy.</p> <p>c. Early Childhood Education.</p> <p>d. Universal Primary Education.</p> <p>e. Accelerated Learning Program.</p> <p>f. Middle-Tech and Matric-Tech.</p> <p>g. Question on PEF Programs as given on PEF website.</p> <p>And</p> <p>Questions on relevant qualification and experience.</p> <p>Candidate to be tested in the field of study (Sciences, Business & Management Sciences or Social Sciences discipline)</p> <p>Note: Syllabi for Professional Test is given separately.</p>	<p>National and international affairs</p>	<p>General use of Computer and internet.</p> <p>Data processing, knowledge of MS Word, Excel and Power Point.</p> <p>Basics of Operating system, e-mails, social media.</p>	-
<p>Reference:</p> <p>Reliable/ cited source from internet, Essay Books, Newspapers</p>	<p>Reference:</p> <p>English Grammar & Composition Books available in Market</p>	<p>Reference:</p> <p>Qualitative & Quantitative General Ability Books available in Market</p>	<p>Reference:</p> <p>PEF Official Website</p>	<p>Reference:</p> <p>a. Course Relevant Books as per Qualification and Post Related Knowledge</p> <p>b. PEF Official Website</p>	<p>Reference:</p> <p>Pakistan and World Affairs Books available in Market</p>	<p>Reference:</p> <p>Reliable/ cited source from internet,</p>	-